



Contact **Robert Schaudt** to reserve your sponsorship opportunity.

P: 720-799-1464 – E: [RSchaudt@twst.com](mailto:RSchaudt@twst.com)

## PLATINUM SPONSORSHIP

**1 Available | \$15,000 |**

- Featured Speaking Presentation – (must be approved by Program Director)
- Premium tabletop exhibit space – 6' draped table, 2 chairs, carpeted ballroom, tabletop signage
- 6 conference registrations
- Premium logo placement and sponsorship recognition in all event promotions including advertisements, press releases, email marketing, brochure, program, proceedings and website promotion
- Full page ad in show guide to be distributed at event
- Deluxe Company Profile in Mobile App and on Website
- Premium on-site banner space in general session room (sponsor provides banner)
- MeetMax – Unlimited access to the attendee list, 1-1 Meeting Program

## GOLD SPONSORSHIP

**2 Available | \$10,000 |**

- Speaking Presentation – (must be approved by Program Director)
- Tabletop exhibit space – 6' draped table, 2 chairs, waste bin, carpeted ballroom, tabletop signage
- 4 conference registrations
- Premium logo placement and sponsorship recognition in all event promotions including advertisements, press releases, email marketing, brochure, program, proceedings and website promotion
- Half page ad in show guide to be distributed at event
- Deluxe Company Profile in Mobile App and on Website
- Premium on-site banner space in general session room (sponsor provides banner)
- MeetMax – Unlimited access to the attendee list, 1-1 Meeting Program

## SILVER SPONSORSHIP

**3 Available | \$7,500 |**

- Panel Seat
- Tabletop exhibit space – 6' draped table, 2 chairs, waste bin, carpeted ballroom, tabletop signage
- 3 conference registrations
- Premium logo placement and sponsorship recognition in all event promotions including advertisements, press releases, email marketing, brochure, program, proceedings and website promotion
- Company Profile in Mobile App and on Website
- Half page ad in show guide to be distributed at event
- On-site banner space in general session room (sponsor provides banner)
- MeetMax – Unlimited access to the attendee list, 1-1 Meeting Program

## Furnished Tabletop

**Member: \$1,650 | Non-member: \$1,950**

- Furnished tabletop display, carpeting, 6' draped table, 2 chairs and company signage
- Two full conference registrations
- Company Profile in event App & Printed Conference Program
- MeetMax – Access to the attendee list, schedule private meetings with attendees at the show

## MARKETING OPPORTUNITIES

**(1) Mobile App Sponsor: \$6,000**

**(1) Reception Sponsor: \$5,000**

**(1) Lanyard Sponsor: \$4,000**

**(4) Coffee Corner Sponsor: \$1,500**

**(2) Lunch Sponsor: 3,000**

**(2) Continental Breakfast Sponsor: \$2,500**

**(2) AM Networking Break Sponsor: \$2,000**

**(2) PM Networking Break Sponsor: \$2,000**

\*Pricing includes production costs

**Mobile App Sponsor** – Company logo prominently displayed on the Mobile Conference Application.

**Reception Sponsor** – Day 1 afternoon cocktail reception includes drinks and horderves for all conference delegates. Sponsorship signage near bars and networking lounge. logo on program & website. Sponsor may supply hard goods (napkins, cups, etc.) that have sponsor logos printed on them for additional exposure.

**Lanyard Sponsor** – Company logo prominently displayed on conference lanyards distributed at Registration.

**Lunch Sponsor** – Signage on placards and table top tent signs, logo on program & website. Sponsor may supply hard goods (napkins, cups, etc.) that have sponsor logos printed on them for additional exposure.

**Continental Breakfast Sponsor** – Signage at breakfast. logo on program & website. Sponsor may supply hard goods (napkins, cups, etc.) that have sponsor logos printed on them for additional exposure.

**Networking Break Sponsor** – Signage in networking lounge, logo on program & website.

**Coffee Corner Sponsor** – Signage at coffee station between networking breaks. logo on program & website.

# Securing Digital ID 2018

December, 4-5 | Hilton Alexandria Mark Center | Alexandria, VA

## Sponsorship & Exhibit Application Contract

Company Name:

Contact Name & Title:

Address:

City, State, Zip Code:

Phone:

Fax:

Email:

Authorized Signature:

Date:

*The person signing this contract represents that he/she has the authority to enter into this contract and bind his/her company to the terms set forth herein. In addition, the authorizing person acknowledges having read the general terms associated with the event and agrees to the terms as written.*

**Email contract to Robert Schaudt, [RSchaudt@twst.com](mailto:RSchaudt@twst.com)**

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### Upper Level Sponsorship Packages with Exhibits

|          |          |          |
|----------|----------|----------|
| Platinum | \$15,000 | \$ _____ |
| Gold     | \$10,000 | \$ _____ |
| Silver   | \$7,500  | \$ _____ |

|                                    |         |          |
|------------------------------------|---------|----------|
| Member: Tabletop Exhibit Space     | \$1,650 | \$ _____ |
| Non-Member: Tabletop Exhibit Space | \$1,950 | \$ _____ |

### Other Sponsorship Opportunities

|                                       |         |          |
|---------------------------------------|---------|----------|
| Mobile App Sponsor                    | \$6,000 | \$ _____ |
| Reception                             | \$5,000 | \$ _____ |
| Lanyard                               | \$4,000 | \$ _____ |
| Lunch                                 | \$3,000 | \$ _____ |
| Continental Breakfast (Day 1 / Day 2) | \$2,500 | \$ _____ |
| Networking Break (AM / PM)            | \$2,000 | \$ _____ |
| Coffee Corner                         | \$1,500 | \$ _____ |

### Other

|   |       |          |
|---|-------|----------|
| Additional Full Registrations (Include Food & Sessions) | \$450 | \$ _____ |
| Full Page ad in Show Guide                              | \$950 | \$ _____ |
| ½ Horizontal ad in Show Guide                           | \$500 | \$ _____ |

Top 3 Table Choices: #1: \_\_\_\_\_ #2: \_\_\_\_\_ #3: \_\_\_\_\_

**Total** \$ \_\_\_\_\_

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### Payment Information

A non-refundable payment is due 30 days from the signed date of contract. Participants entering into the contract within 90 days of the event are required to pay in full upon submission of application.

Charge my card  Invoice Me.

Payment Type: (circle one) Visa / AmEx / MC

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Sec. Code \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Billing Name/Address/Phone \_\_\_\_\_

## GENERAL TERMS FOR TWST EVENTS

These terms shall not be considered binding until TWST has received a completed Application/Contract for this event, which is properly executed by an authorized representative of Exhibitor/Sponsor. No Exhibitor/Sponsor shall be allowed to participate in the TWST event unless the Exhibitor/Sponsor has complied with all of these terms and conditions, including payment to TWST. TWST reserves the right, in its sole discretion, to rearrange the floor plan and/or relocate exhibit spaces in the best interest of the total event up to 24 hours prior to occupancy of the exhibit space by the Exhibitor/Sponsor. TWST reserves the right, in its sole discretion, to determine the eligibility of any company, display, or product and based thereon deny access to, or use of, the event, the exhibit hall, and/or any exhibit space.

### RESPONSIBILITIES

**DISPLAY:** Exhibitor/Sponsor shall not assign, sublet, and/or otherwise permit any other person or entity to use for any purpose all or any portion of Exhibitor's/Sponsor's assigned exhibit space, without the prior written consent of TWST, which consent can be withheld at TWST's sole discretion. Exhibitors/Sponsors must display and/or market only goods manufactured or dealt in by Exhibitor/Sponsor in the regular course of its business. Only Exhibitors/Sponsors assigned exhibit space may solicit business within the exhibit hall. Exhibit displays, including all related structures, banners or wall hangings, must comply with specific dimensions and restrictions set forth in material supplied by and/or established by TWST and/or the Show Decorator. All exhibit displays, including all related structures, banners or wall hangings, must be approved in advance by TWST, which approval may be withheld in TWST's sole discretion. Exhibit displays, including all related structures, banners or wall hangings, must not extend into any passageway in such a way as to obstruct traffic, violate local fire regulations, or reduce the visibility of adjacent exhibit space and exhibit displays. Exhibit display material exposing an unfinished surface to neighboring exhibit space is not permitted and must be finished at the Exhibitor's/Sponsor's expense. All electrical wiring on exhibit space and exhibit display, including all related equipment, must conform to federal, state, municipal and any other applicable codes or laws. Exhibit displays may vary according to advance written agreement with TWST.

All hazardous items must be properly safeguarded, protected, registered, and/or avoided in accordance with applicable federal, state, and municipal regulations. As used herein, "hazardous items" includes without limitation, evacuated containers or components, radioactive materials, x-ray producing equipment, high voltage equipment, and inflammable or explosive materials.

TWST reserves the right to restrict or prohibit all or any portion of any exhibit display which it determines, in its sole discretion, is objectionable for any reasons, including but not limited to, aesthetics, noise, method of operation, material, or for any reasons which may relate to, among other things, persons, objects, conduct, or printed matter. TWST may also restrict or prohibit, with or without giving cause, any exhibit display which, in TWST's sole opinion, may detract from the character of the event as a whole. In the event of such restriction or prohibition, TWST shall not be liable for any refunds or other expenses of the Exhibitor/Sponsor. Exhibitors/Sponsors shall comply with all show guidelines established by TWST.

**EVENT HOURS:** Exhibitors/Sponsors must have their exhibit display set up during the specified exhibitor set up hours. Under no circumstance may Exhibitors/Sponsors dismantle their exhibit displays, including related equipment, prior to the close of the event. Exhibitors/Sponsors who violate these guidelines shall be subject to a penalty of 25% of the total contract price.

**SHIPPING:** Costs for shipping and insurance of all display materials is the sole responsibility of Exhibitor/Sponsor. A vendor will be provided by TWST who is on site to assist with shipping needs. Instructions on using this vendor will be provided by TWST in the Exhibitor/Sponsorship service manual.

**ACCOMMODATIONS:** Accommodation costs are the sole responsibility of the Exhibitor/Sponsor. Hotel room blocks will be made for business events either at the Hotel where the event is held or at a nearby location. To receive the discounted event rate, reservations must be made by the specified room block date, typically 30 days prior to the event. To receive the room rate, mention TWST and the name of the event. No guarantee as to availability and/or cost of accommodations is made by TWST.

**OTHER:** TWST reserves the right to use Exhibitor's/Sponsor's names and logos for promotional purposes.

### CANCELLATION POLICY

TWST: If the premises in which the event is conducted becomes unfit for occupancy or substantially interfered with due to any cause not reasonably within the control of TWST, the event may, at the sole discretion of TWST, be canceled or moved to another appropriate location and date. TWST shall not be responsible for delays, damage, loss, increased costs, or other favorable or unfavorable conditions arising out of causes not reasonably within the control of TWST including, but not limited to, fire casualty, flood, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, government restraints, acts of public enemy or civil disturbance, acts of war, impairment, or lack of adequate transportation, inability to secure sufficient labor, technical or other personnel, municipal, state, or federal laws, or acts of God. Should TWST cancel the event pursuant to the provisions of this section, Exhibitor/Sponsor waives claims for damage arising therefrom. Refunds in the event of cancellation shall be made to Exhibitor/Sponsor in the amount of the original fee paid by the exhibitor/Sponsor, less Exhibitor's/Sponsor's pro rata share of TWST's costs incurred producing the event.

### EXHIBITORS/SPONSORS:

Exhibitor/Sponsor contracts, and all related rights including the corresponding exhibit space are non-transferable. For purposes of this Application/Contract, a transfer is an acquisition, merger or other transaction which results in a name change of the Exhibitor/Sponsor and/or the Exhibitor/Sponsor is not the surviving entity. TWST may in its sole discretion, approve such transfers in writing, subject, however, to satisfaction of certain conditions by the transferee which will be specified by TWST, including but not limited to a transfer fee to be established by TWST. All cancellations must be received by TWST in writing no later than 60 days before the event. Upon cancellation, any unpaid portions of the contract are still due and payable per terms of the original contract. Upon receipt of full payment of contract, credit will be issued for 50% of the value of the current booth space only. This credit may be used for one year, from the first day of the event, at any subsequent TWST event. No cancellations will be accepted within 60 days of an event. No cash refunds will be given. In the event of full or partial cancellation, TWST reserves the right to reassign the canceled exhibit space and other sponsored items.

### LIMIT OF LIABILITY

Neither TWST or its officers, directors, shareholders, employees, agents or representatives will be responsible for any injury, loss or damage that may occur to the person, property or business of Exhibitor/Sponsor, its guests, invitees, employees or agents from any cause whatever.

Exhibitor/Sponsor expressly holds harmless and releases TWST and its officers, directors, shareholders, employees, agents or representatives from any and all claims from such loss, damage or injury. In any event, the liability of TWST arising out of any kind of legal claim (whether in tort, contract or otherwise) in connection with the event shall not exceed the price paid by Exhibitor/Sponsor pursuant to its contract.

Exhibitor/Sponsor is responsible for all costs related to labor, equipment, and services (other than general heat, lighting and air conditioning) ordered at the request of the Exhibitor/Sponsor from any and all service contractors including, but not limited to, electricians, decorators, shippers, material handling companies, compressed air/gas suppliers, telephone companies, hotels, cleaning services, photographers, parking and all other services and goods. TWST suggests that all requests for such services from the contractors be in writing and signed by an authorized representative. Exhibitor/Sponsor agrees to pay promptly for any and all damage to the exhibition hall, its own exhibition space, and the exhibition spaces and exhibition displays of any other Exhibitor/Sponsor, and all related equipment, incurred through carelessness or otherwise, caused by Exhibitor/Sponsor, his employees, agents, contractors and representatives. Should Exhibitors/Sponsors display, including all related material, fail to timely arrive, or any other occurrence prevents Exhibitor/Sponsor from using its exhibit space, Exhibitor/Sponsor is nevertheless responsible for paying TWST for its exhibit space.

The Exhibitor/Sponsor acknowledges that TWST does not maintain insurance for the benefit of, or covering, Exhibitor/Sponsor including, but not limited to, damage, destruction, or loss of Exhibitor's/Sponsor's property. Accordingly, it is the sole responsibility of Exhibitor/Sponsor to obtain business interruption, property damage and other insurance covering such losses. Additional insurance including, but not limited to, fire, theft, and liability, if so desired, may be obtained at the Exhibitor's/Sponsor's own expense. Valuable exhibit displays, including related materials and products, should be placed in a secure location by Exhibitor/Sponsor. Commercial security will be on duty throughout the event. However, neither the event facility, nor TWST will be responsible for the safety of Exhibitor/Sponsor against robbery, fire, water accident or any other cause. Should loss by theft occur, cooperation of Exhibitor/Sponsor is requested in reporting it immediately to commercial police on duty.

### INDEMNITY

Exhibitor/Sponsor will protect, indemnify, defend, save and hold harmless TWST and its officers, directors, shareholders, employees, agents and representatives against all claims, liabilities, losses, damages, government charges, and costs (including attorneys' fees and costs) arising out of, caused by, or related to (1) Exhibitor's/Sponsor's installation, removal, maintenance, occupancy, or use of the exhibit hall and/or exhibit space, or any part thereof; (2) any action or omission to act of Exhibitor/Sponsor or its guest, invitees, employees, agents, or contractors; (3) the use of any patents, trademarks, copyrights, or other intellectual property rights owned by a third party; or (4) any breach by Exhibitor/Sponsor of its obligations under this Application/Contract.

Exhibitor/Sponsor will protect, indemnify, defend, save and hold harmless the event facility and the host city for TWST, and its officers, directors, shareholders, employees, agents and representatives against all claims, losses, and damages to persons and property, governmental charges or fines, and attorneys fees and costs arising out of or caused by Exhibitor's/Sponsor's negligence, recklessness, or intentional misconduct during the installation, removal, maintenance, occupancy or use of the exhibit hall, exhibit space or any part thereof, excluding any such liability caused by the negligence, recklessness, or intentional misconduct of the venue owners or operators of the event facility, and the host city, or its divisions, employees or agents.

### COMPLIANCE WITH RULES

Exhibitor/Sponsor assumes all responsibility for compliance with all show rules and pertinent ordinances, regulations, laws and codes of duly authorized local, state and federal government bodies concerning fire, safety, and health, together with the rules and regulations of operators and owners of the premises in which the event is held. Any Exhibitor/Sponsor not complying with rules, ordinances, regulations, and codes, after the giving of notice on noncompliance and reasonable opportunity to cure, will be required to dismantle their exhibit display and vacate their exhibit space and the exhibit hall. In such event, no refund will be given and TWST will not be responsible for damages incurred by Exhibitor/Sponsor.

Exhibitor/Sponsor will comply with all rules and regulations concerning local unions. Only contractors approved in writing by TWST, which approval can be withheld at TWST's sole discretion, will be permitted to work in the exhibit hall.

### ENTIRE AGREEMENT

These items constitute the entire agreement between Exhibitor/sponsor and TWST and such agreement may not be modified except in writing. If any provision is invalid or unenforceable under applicable law, it is to that extent deemed omitted and the remaining provisions will continue in full force and effect.

### PAYMENT

Payment, according to the order made, is due within 30 days of the receipt of the Application/Contract by TWST. Any balance is due 90 days before the event. No space will be guaranteed, subject to the reservations set forth in these terms and conditions without full payment of any balances. TWST accepts Checks, Visa, Master Card and American Express for payment. Checks should be made out to The Wall Street Transcript.